



LETTER OF RECOMMENDATION FOR GRADUATE MANAGEMENT STUDY

Worcester Polytechnic Institute
Graduate Management Programs
100 Institute Road
Worcester, MA 01609-2280
Phone: 508-831-5218
Fax: 508-831-5720
gmp@wpi.edu
www.mgt.wpi.edu

TO THE APPLICANT: Give this form and a stamped envelope addressed to the Graduate Management Program at WPI to an individual you would ask to serve as a recommender.

Applicant's name _____

Under the Family Education Rights and Privacy Act of 1974, an applicant who enrolls at WPI is entitled to review Letters of Recommendation. Applicants may, however, waive this right when applying for admission. Such action is entirely optional.

I waive my right to review recommendations and evaluations in support of my application to WPI.

signature of applicant (optional)

date

TO THE RECOMMENDER: The individual named above is applying for admission to the Graduate Management Program at Worcester Polytechnic Institute. WPI offers a technologically oriented Graduate Management Program designed for people with academic backgrounds in science or engineering or professional experience appropriate to pursuing a technical course of graduate management study. The Admissions Committee attaches significant weight to an applicant's qualifications beyond those reflected in past academic records. Therefore, you can help us in our evaluation of this applicant by providing candid responses to the following items. Thank you for your assistance.

Your name _____

Organization _____ Title _____

Address _____
street *city*

_____ *state* *zip* *country*

Phone _____ E-mail address _____

1. How long have you known the applicant?

2. Under what circumstances have you known the applicant?

3. Are you familiar with the applicant's scholastic record? Yes No

If yes, is the scholastic record an accurate index of the applicant's academic ability? Yes No

Please explain:

Please give us your appraisal of the applicant in terms of the qualities listed below. Rate the applicant in comparison with other graduate school applicants you have known.

	<i>Outstanding</i> <i>top 5</i> <i>percent</i>	<i>Excellent</i> <i>top 15</i> <i>percent</i>	<i>Good</i> <i>top</i> <i>third</i>	<i>Average</i> <i>middle</i> <i>third</i>	<i>Poor</i> <i>bottom</i> <i>third</i>	<i>Unable</i> <i>to</i> <i>rate</i>
Intellectual Ability	_____	_____	_____	_____	_____	_____
Written Communication Skills	_____	_____	_____	_____	_____	_____
Oral Communication Skills	_____	_____	_____	_____	_____	_____
Imagination and Creativity	_____	_____	_____	_____	_____	_____
Ability to Work with Others	_____	_____	_____	_____	_____	_____
Motivation	_____	_____	_____	_____	_____	_____
Maturity	_____	_____	_____	_____	_____	_____

Please comment on the appraisal that you have given above and make any additional statement about the applicant's record, potential or personal qualities you believe would be helpful to the Admissions Committee considering this person's application. If you prefer, you may write the statement on your own stationer

Please check to indicate your overall evaluation:

I strongly recommend I recommend I recommend with reservations I do not recommend
that this applicant be admitted to the Graduate Management Program at Worcester Polytechnic Institute.

signature

date

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(over)

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	<i>Outstanding</i> top 5 percent	<i>Excellent</i> top 15 percent	<i>Good</i> top third	<i>Average</i> middle third	<i>Poor</i> bottom third	<i>Unable</i> to rate
Intellectual Ability	_____	_____	_____	_____	_____	_____
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